**To all citizens of EU, EEA and the Swiss Confederation**

**candidates to UNDERGRADUATE studies**

The following steps are mandatory for the registration of EU, EEA, and the SWISS CONFEDERATION candidates:

**Step 0. Obtain a Certificate from the** [**Ministry of Education, CNRED**](https://www.cnred.edu.ro/en/preuniversity-studies) **(see end of page NOTE).**

**Step 1. Submit simple copies of the following documents to the International Relation Office (IRO).**

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| **Info Certificate issued by IRO** **(see end of page NOTE)** |
| 1. Baccalaureate Diploma or equivalent and certified translation to Romanian, English or French;
2. **Identity Card** / Passport;
3. Proof of legal name change (if applicable);
4. Certificate of equivalence of study documents issued outside Romania, provided by MEN-CNRED or a certificate issued by CNRED which allows the candidate to enroll for admission.
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* Location: **28 Memorandumului Street**
* The dates [correspond to the registration period](https://www.utcluj.ro/media/documents/2019/calendar_admitere_2019.pdf) for the admission to UNDERGRADUATE studies.
* Timetable: **Mon - Fri 9.00 - 15.00**

**Step 2.** **Submit the necessary documents for the equivalence of marks for admission.**

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| **Equivalence of marks obtained in a foreign country/ education system (see end of page NOTE)** |
| The equivalence of the marks obtained in a foreign country/education system (with the exception of the marks obtained in the Republic of Moldova) for the participation in the admission contest will be performed by this committee. |

**Step 3.** **Submit the documents requested by the Committee / Admissions Committees.**

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| **Registration to the Admission Committee/Committees (see end of page NOTE)** |
| Further information regarding the timetable, regulations, documents, locations and contact details is available here:https://www.utcluj.ro/admitere/licenta/ |

**IMPORTANT!**

**NOTE:**

It is mandatory to present the original and copies of your identity and education documents and of your certified translations.

The application files must be submitted either in person or by power of attorney.

IRO TUCN may assist you in sending your file to MEN CNRED prior to the admission period (Step 0).